

SECTION 1. GENERAL

1.1 Purpose of the End User Manual. The objective of the End User Manual for the Global Combat Support System – Army/Tactical, Supply and Property Book module (GCSS-A/T SPR), is to provide the end user with the information necessary to use the system effectively, including operation of personal computer equipment.

1.2 Purpose of the System.

a. The GCSS-A/T SPR is part of the Global Combat Support System – Army Tactical (GCSS-A/T), a web-based, fully interactive, menu driven, automated combat support system. GCSS-A/T SPR replaces the Standard Property Book System – Redesign (SPBS-R), and the Unit Level Logistics System – S4 (ULLS-S4).

b. GCSS-A/T SPR is designed to provide the Army with a CFO compliant, integrated automated property accountability information system, for both garrison and tactical units.

c. GCSS-A/T SPR is used at the property book operations for installations, centers, agencies, schools, training centers, support commands, divisions, separate brigades, armored cavalry regiments, non-divisional units, battalions, companies, Reserve Officer Training Corps (ROTC) units, National Guard, and Army Reserve units.

d. GCSS-A/T SPR:

(1) Standardizes property accountability systems throughout the Army.

(2) Simplifies and standardizes the collection and use of property book accounting data.

(3) Increases asset visibility support.

(4) Provides management reports for commanders and higher authority.

1.3 References.

a. Proponent: Department of the Army, Deputy Chief of Staff G-4.

b. Hardware documentation: This information is provided in the manufacturer's manuals that are distributed with each hardware unit.

c. Software documentation: This information is provided in the software developer's manuals that are distributed with each software package.

d. Related publications: Appendix A lists required and related publications.

1.4 Terms and Abbreviations.

a. Where applicable, this manual uses terms and abbreviations contained in AR 310-25 and AR 310-50. Appendix B of this publication lists other terms and abbreviations used.

b. Users of this manual may send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) through command channels. Send comments to Department of the Army, PM, GCSS-Army, ATTN: SFAE-PS-RS, (Mr. Robert Carter), 800 Lee Ave, Fort Lee, Virginia, 23801.

1.5 Security. In accordance with AR 710-2 and AR 710-3, property book records are unclassified at division level and below. Guidelines for automation security programs are in the AR 380-series.